

NORTH JERSEY SCHOOL MUSIC ASSOCIATION–REGION I

2009–10 High School Director Instructions

1. The NJSMA offers a series of programs designed for the benefit of teachers and students of North Jersey (Region I of NJMEA). It is hoped the Region performing groups and other activities will assist in the musical growth of all involved. Please be sure your students are prepared in all areas, as a poor audition will create an unhappy situation for all.
2. There are three separate student applications, one for Chorus, one for Winds/Brass/Percussion, and one for Strings. Please make sure your students fill out the correct form. Student instructions and applications are available online at www.njsma.com. Adobe Acrobat Reader 5.0 or later is required to open the files. All forms should be typed into Acrobat Reader **BEFORE** printing.
3. Students in grades 9, 10, 11, and 12 are eligible.
4. Teachers may only sponsor students **in their own performing group**. Students not enrolled in your current ensembles must be sponsored by their own ensemble teacher.
5. Students auditioning for more than one group or instrument must submit a separate application and fee for each. The **application fee is \$15.00 per application** for all on-time registrations. Please pass this information on to your students and collect the fees from them. Submit ONE check made out to **NJSMA** (North Jersey School Music Association). For personal checks please write the school name on the memo line.
6. Attendance regulations at rehearsals will be strictly followed. Students will not be excused from any part of the concert weekend (Friday and Saturday rehearsals and the Sunday concert) for any reason. Chorus members will not be excused from any part of their rehearsals on Thursday and Saturday of the concert week and the performance that also follows on Saturday. Students who do not fulfill their commitments may jeopardize future membership in Region, All-State and All-Eastern ensembles. Please check rehearsal schedules carefully with your students before the audition process begins.
7. It is mandatory for you, as the director of the corresponding school musical performing organization, to assist with auditions on January 9, 2010 (snow date is January 10, 2010). Students cannot register until you, their director, signs in. This is a full day commitment. Please do not expect to leave before your assigned task is complete, otherwise the eligibility of your students will be in jeopardy.
8. As per NJMEA and NJSMA policy, any substitute at auditions must be a music teacher with MENC membership in order to be considered for approval by the audition chair. You must provide your own substitutes, and all substitutes must be confirmed **prior** to the audition date.
9. **CHORUS ONLY:** Each student may audition on only ONE vocal part. **NO VOICE PART CHANGES WILL BE ALLOWED ON THE DAY OF AUDITIONS.** Males may audition for tenor or bass only, with the exception of unchanged voices. Females may audition for soprano or alto only.
10. Choral **and ORCHESTRA DIRECTORS** with accepted students are required to attend, and assist at one of the three evening rehearsals or one of the final weekend rehearsals.
11. All students must pick up their registration forms in person. Audition times will be sent to each sponsoring director via email prior to the audition date. Please check all information and respond to the email.

NJSMA – Region I

2009-10 High School Director Instructions (continued)

12. If you have students accepted into one of the high school performing organizations they will each be charged a **\$10.00 Participation Fee**. All chorus members will be required to pay an additional fee to purchase their music.

13. Please note: **there will be no registration on the day of auditions.**

14. **STUDENT ELIGIBILITY:** The student, who is enrolled in the 9th, 10th, 11th, or 12th grade, must be a faithful member of the corresponding school musical organization for which he/she is auditioning and must remain so during his/her affiliation with the Region activity. The student must receive the endorsement of the director of the corresponding group. If the school does not have a corresponding group (e.g., orchestra), the student may qualify for the Region organization (e.g., orchestra) as long as he/she receives the endorsement of any qualified music teacher from that school who **MUST** participate in the audition and rehearsal process.

15. **DIRECTOR ELIGIBILITY:** You must be a member of MENC and be in attendance at the auditions on January 9, 2010. Your MENC membership must be current on the day of auditions. A substitute may attend provided that person is a music teacher, a member of MENC, and not sponsoring students from any other school.

AUDITION SITE: PARAMUS HIGH SCHOOL

AUDITION DATE: Saturday, January 9, 2010 Snow Date: Sunday, January 10, 2010

AUDITION TIME: Directors — 8:15 AM meeting (MANDATORY)

AUDITION FEES Postmarked by Tuesday, November 17, 2009: \$15.00

& DEADLINES: Postmarked after November 17 to December 1, 2009: \$25.00

****Applications postmarked after Tuesday, December 1, 2009 will not be accepted.**

Applications will be returned unless you send:

1. Completed student applications
2. Director Information Sheet (next page)
3. A copy of your current MENC Card (information side only)
4. A single check for your auditionees made out to NJSMA (Absolutely no purchase orders accepted unless accompanied by check!). Please **do not staple checks** to forms. For personal checks please write the school name on the memo line.

An application will be considered complete when all of the above has been submitted. Partial submission of application materials may be returned and late fees incurred if entire applications are not submitted by the above stated deadlines.


MAIL APPLICATIONS TO THE APPROPRIATE PERSON LISTED BELOW:

***FOR WINDS, BRASS,
AND PERCUSSION:*** Peter Bauer
Columbia High School
17 Parker Avenue
Maplewood, NJ 07040
pbauer321@yahoo.com
973-762-5600 x1183

FOR STRINGS: Michael Kallimanis
(Send only string
applications here) Waldwick HS/MS
155 Wyckoff Avenue
Waldwick, NJ 07463
mkallimanis@njsma.com
201-652-9000 x5176

FOR CHORUS: Michelle Digaetano
Bloomfield High School
160 Broad Street
Bloomfield, NJ 07003
mdigaetano@bloomfield.k12.nj.us
973-680-8600 x3735

John Doe
 ID#: 1234567
 Type: FA Exp: 06/2010
 Addl Mbrsp:
 State Aff.: NJ



Attach copy of MENC card to the left.
 Please only attach the side shown in the sample.

Please note: This form is typeable in Adobe Acrobat 5.0 and higher. Just click where you want to type to enter your information before printing.

NORTH JERSEY SCHOOL MUSIC ASSOCIATION-REGION I
2009-10 High School Director Information Sheet

DIRECTOR INFORMATION INSTRUCTIONS:

1. A separate Director Information Sheet must accompany each set of student applications (one each for Band, Chorus and Orchestra Strings).
2. Please attach a copy of your MENC card **in the space above** (or other proof of membership). Your membership must be active on the day of the audition.
3. Due to scheduling conflicts, students will not be able to participate in both Band and Chorus. If auditioning for both ensembles, students will be required to select a performance ensemble on their applications for either group.
4. The enclosed applications are for (check one):

Winds/Brass/Percussion
 Strings
 Chorus

5. Number of students auditioning _____ on how many instruments/voice parts _____

Name _____

School _____

School Address _____

Town _____ Zip _____

School Phone (_____) _____ ext. _____

Home Phone (_____) _____ E-Mail _____

Cell phone (_____) _____

Major performance area _____

Judging preference (NOT GUARANTEED) _____

I certify that I am a current member of MENC and that I will be present on January 9, 2010 (snow date January 10). I understand that this obligation may commit me until 5:00 PM. I understand that the eligibility of my students depends upon these two factors. The students whose applications I have signed are members of the performing ensembles **of which I am the primary director** and are enrolled in grades 9-12. I will accept and abide by all regulations of the NJSMA and the NJMEA, and I have read the Director's Instructions. I understand that any misrepresentation in the application process will result in my disqualification, rendering my students ineligible.

 Director's Signature _____ Date

- CHECKLIST: Have you...**
- _____ Read the Director's Instructions?
 - _____ Submitted a separate Director Information Sheet and mailing packet for students in each category?
 - _____ Checked all applications for accuracy and completeness?
 - _____ Consolidated all fees into one check made out to "NJSMA?" **with your school name on the memo line?**
 - _____ Attached proof of MENC membership in the requested place at the top of the Director Information Sheet?
 - _____ Observed the deadline of Monday, November 16, 2009?