

NORTH JERSEY SCHOOL MUSIC ASSOCIATION—REGION I

2011-12 High School Director Instructions

1. The NJSMA offers a series of programs designed for the benefit of teachers and students of North Jersey (Region I of NJMEA). It is hoped that Region performing groups and other activities will assist in their musical growth. Please be sure your students are prepared in all areas, as a poor audition will create an unhappy situation for all.
2. There are three separate student applications, one for Chorus, one for Winds/Brass/Percussion, and one for Strings. Please make sure your students fill out the correct form. Adobe Acrobat Reader 5.0 or later is required to open the files. All forms should be typed into Acrobat Reader **BEFORE** printing. **For Winds/Brass and Percussion players:** to be considered for Band and/or Orchestra, students should check off one of these combinations on the student application - Band and Orchestra, Band Only, or Orchestra only. A separate application is not needed for Orchestra.
3. Students in grades 9, 10, 11, and 12 are eligible and teachers may only sponsor students from **their own performing group**. Students not enrolled in your current ensembles must be sponsored by their own ensemble teacher.
4. Students auditioning for more than one group or instrument must submit a separate application and fee for each. The **application fee is \$15.00 per application** for all on-time registrations. Please pass this information on to your students and collect the fees from them. Submit ONE check made out to **NJSMA** (North Jersey School Music Association). For personal checks please write the school name on the memo line.
5. Attendance regulations for rehearsals will be strictly followed. Students will not be excused from any part of the concert weekend (Friday and Saturday rehearsals and the Sunday concert) for any reason. Chorus members will not be excused from any part of their rehearsals on Thursday and Saturday of the concert week and the performance that also follows on Saturday. Students who do not fulfill their commitments may jeopardize future membership in Region, All-State and All-Eastern ensembles. Please check rehearsal schedules carefully with your students before the audition process begins.
6. It is mandatory for you, as the director of the corresponding school musical performing organization, to assist with auditions on January 7, 2012 (snow date is January 8, 2012). Students cannot register until you, their director, signs in. This is a full day commitment. Please do not expect to leave before your assigned task is complete, otherwise the eligibility of your students will be in jeopardy.
7. As per NJMEA and NJSMA policy, any substitute at auditions must be a music teacher with NAFME (formerly MENC) membership in order to be considered for approval by the audition chair. You must provide your own substitutes, and all substitutes must be confirmed **prior** to the audition date.
8. **CHORUS ONLY:** Each student may audition on only ONE vocal part. **NO VOICE PART CHANGES WILL BE ALLOWED ON THE DAY OF AUDITIONS.** Males may audition for tenor or bass only, with the exception of unchanged voices. Females may audition for soprano or alto only.
9. Chorus and Orchestra directors *who only sponsor* chorus and string students, respectively, and have students accepted, **are required to attend and assist at one of the three evening rehearsals or one of the final weekend rehearsals.**
10. **For string players only:** The January 7th audition is for orchestra membership. Re-seating auditions based on the ensemble repertoire will take place at the January 26th rehearsal. Scores will be combined for final seating assignments.
11. All students must pick up their registration forms in person. Audition times will be sent to each sponsoring director via e-mail prior to the audition date. Please check all information and respond that you received the e-mail.
12. Due to scheduling conflicts, students **will not be able to participate in both orchestra and chorus if accepted to both;** they will have to choose one or the other. This is for high school only. There is a spot on the orchestra application to select the preference. Please double check that your students filled out this section if applicable.
13. **A new and a returning ensemble** are being offered this year. The Magnum Opus Chorale will debut this year and the second annual Chamber Music Ensembles returns for Winds, Brass and Percussion. Be sure your students check the appropriate boxes if interested.

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2011-12 High School Director Instructions (continued)

14. Students accepted into an ensemble will each be required to pay a **\$10.00 participation fee per group**. Chorus members will have an additional fee for the purchase of music which then belongs to the student. Magnum Opus participants will have a \$20.00 fee to offset the costs of hiring professional accompaniment.

15. Please note: **there will be no registration on the day of auditions.**

16. **STUDENT ELIGIBILITY:** The student, who is enrolled in the 9th, 10th, 11th, or 12th grades, must be a faithful member of the corresponding school musical organization for which he/she is auditioning and must remain so during his/her affiliation with the Region activity. The student must receive the endorsement of the director of the corresponding group. If the school does not have a corresponding group (e.g., orchestra), the student may qualify for the Region organization (e.g., orchestra) as long as he/she receives the endorsement of any qualified music teacher from that school who **MUST** participate in the audition and rehearsal process.

17. **DIRECTOR ELIGIBILITY:** You must be a member of NAFME (formerly MENC) and be in attendance at the auditions on January 7, 2012. Your NAFME membership must be current on the day of auditions. A substitute may attend provided that person is a music teacher, a member of NAFME, and not sponsoring students from any other school.

AUDITION SITE: MAHWAH HIGH SCHOOL

AUDITION DATE: Saturday, January 7, 2012 Snow Date: Sunday, January 8, 2012

AUDITION TIME: Directors — 8:15 AM meeting (MANDATORY)

AUDITION FEES Postmarked by Saturday, November 19, 2011: \$15.00

& DEADLINES: Postmarked from November 20 to December 3, 2011: \$25.00

****Applications postmarked after Friday, December 3, 2011 will not be accepted.**

Applications will be returned unless you send:

1. Completed student applications
2. Director Information Sheet (next page)
3. A copy of your current NAFME/MENC card (information side only)
4. A single check for your auditionees made out to NJSMA (Absolutely no purchase orders accepted *unless accompanied by check!*). Please **do not staple checks** to forms. For personal checks please write the school name on the memo line. An application will be considered complete when all of the above has been submitted. Partial submission of application materials may be returned and late fees incurred if entire applications are not submitted by the above stated deadlines.

MAIL APPLICATIONS USING FIRST CLASS MAIL ONLY, TO THE APPROPRIATE AUDITION CHAIR LISTED BELOW:

**FOR WINDS, BRASS
AND PERCUSSION:** Jeff Brown
80 South Prospect Avenue jbrown@bergenfield.org
Bergenfield, NJ 07621 201-385-8600 x1784

FOR STRINGS: Michael Kallimanis
(Send only string Waldwick HS/MS
applications here) 155 Wyckoff Avenue mkallimanis@njsma.com
Waldwick, NJ 07463 201-370-0423

FOR CHORUS: Michelle Digaetano
Bloomfield High School
160 Broad Street mdigaetano@bloomfield.k12.nj.us
Bloomfield, NJ 07003 973-680-8600 x3735

NORTH JERSEY SCHOOL MUSIC ASSOCIATION—REGION I
2011-12 High School Director Information Sheet

Please note: This form is typeable in Adobe Acrobat 5.0 and higher. Enter your information before printing.

John Doe	
ID#: 1234567	Exp: 01/2012
Type: FA	
Addl Mbrsp:	
State Aff.: NJ	

<p>Attach copy of NAfME/MENC card to the left. Please only attach the side shown in the sample.</p>
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DIRECTOR INFORMATION INSTRUCTIONS:

1. A separate Director Information Sheet must accompany each set of student applications going to each division, Band, Chorus and Orchestra Strings.
2. Please attach a copy of your NAFME/MENC card **in the space above** (or other proof of membership). Your membership must be active on the day of the audition.
3. Due to scheduling conflicts, students will not be able to participate in both Chorus and Orchestra. If auditioning for both ensembles, students will be required to select a performance ensemble on their applications for either group.
4. The enclosed applications are for (check one):

Winds/Brass/Percussion Strings Chorus

5. I am available to judge at the **string** re-seating auditions, January 26, 2012.
6. I am available to assist at Magnum Opus Chorus rehearsals. Check one or more:
 April (2012) 5 10 18 26 28

Name (as it should appear in the program) _____

School _____

School Address _____

Town _____ Zip _____

School Phone (_____) _____ ext. _____

Home Phone (_____) _____ Cell phone (_____) _____

E-mail _____

Major performance area _____ Judging preference _____

I certify that I am a current member of MENC and that I will be present on January 7, 2012 (snow date January 8). I understand that this obligation may commit me until 5:00 PM. I understand that the eligibility of my students depends upon these two factors. The students whose applications I have signed are members of the performing ensembles **of which I am the primary director** and are enrolled in grades 9-12. I will accept and abide by all regulations of the NJSMA and the NJMEA, and I have read the Director's Instructions. I understand that any misrepresentation in the application process will result in my disqualification, rendering my students ineligible.

Director's Signature _____ Date _____

CHECKLIST: Have you...

- _____ Read the Director's Instructions?
- _____ Submitted a separate Director Information Sheet and mailing packet for students in each category?
- _____ Checked all applications for accuracy and completeness?
- _____ Consolidated all fees into one check made out to "NJSMA" with your school name on the memo line?
- _____ Attached proof of NAFME/MENC membership in the requested place at the top of the Director Information Sheet?
- _____ Observed the deadline of Saturday, November 19, 2011?