

NORTH JERSEY SCHOOL MUSIC ASSOCIATION – REGION I

2011–12 Junior High School Director Instructions

1. The NJSMA offers a series of programs designed to benefit the students of NAFME (formerly MENC) member teachers in school music programs of North Jersey (Region I of the NJMEA). It is hoped the Region performing groups and other activities will assist in the musical growth of all involved. **Please be sure students are prepared in all areas, as a poor audition will create an unhappy situation for all.**
2. There are three separate student applications, one for Winds/Brass/Percussion, one for Strings, and one for Chorus. Please make sure your students fill out the correct form. Adobe Acrobat Reader 5.0 or later is required to open the files. All forms must be typed in Acrobat Reader **BEFORE** printing.
3. Students in **Grades 7, 8, and 9** are eligible.
4. Teachers may only sponsor students **from their own performing group**. Students not enrolled in your current ensemble must be sponsored by their own ensemble teacher.
5. Students auditioning on more than one instrument must submit a separate application and \$15.00 fee for each. The **application fee is \$15.00 per application** for all on-time registrations. Please pass this information on to your students and collect the fees from them. Submit ONE check made out to the **NJSMA** (North Jersey School Music Association). For personal checks, please write the school name on the memo line.
6. **Attendance regulations at rehearsals will be followed strictly.** Students will not be excused from the concert weekend (Friday and Saturday full day rehearsals and the Sunday concert) for any reason. Students who do not fulfill their commitments may jeopardize future membership in Region, All-State, and All-Eastern ensembles. Please check rehearsal schedules carefully with your students before the audition process begins.
7. It is mandatory for you, as the director of the corresponding school musical performing organization, to assist with auditions on **Saturday, February 4, 2012** (snow date is Sunday, February 5). Students cannot register until you sign in. This is a full day commitment. Please do not expect to leave before your assigned task is completed, otherwise the eligibility of your students will be in jeopardy.
8. As per NJMEA and NJSMA policy, any substitute at auditions must be a music teacher with NAFME/MENC membership in order to be considered for approval by the audition chair. **Substitutes must be confirmed prior to the audition date.**
9. **CHORUS ONLY:** Each student may audition on only ONE vocal part. **NO VOICE PART CHANGES WILL BE ALLOWED ON THE DAY OF AUDITIONS.** Males may audition for tenor or bass only, with the exception of unchanged voices. Females may audition for soprano or alto only.
10. **ORCHESTRA AND CHORUS DIRECTORS** who only sponsor students for orchestra and chorus respectively, and who have students accepted, **are required** to attend and assist with sectionals at one of the three evening rehearsals or at one of the final weekend rehearsals (Friday, Saturday or Sunday). Failure to complete these requirements may result in your students being ineligible to audition for future ensembles.
11. **BAND ONLY:** Snare and traps players will be required to audition in both of these areas and scores will be added together for one battery score; only one application and one fee is necessary. The other two percussion areas, mallets and timpani, are separate areas and each requires separate applications and fees.
12. All students must pick up their registration forms in person. Audition times will be e-mailed to sponsoring directors prior to the audition day. **Students must register at least a half hour before their audition time.**
13. If you have students accepted into one of the Junior High School performing organizations they will each be required to pay a **\$10.00 Participation Fee**. Chorus members will be required to pay an additional fee to purchase their music which is theirs to keep.

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14. Please note: **there will be no registration on the day of auditions.**

15. **STUDENT ELIGIBILITY:** The student, who is enrolled in the 7th, 8th or 9th Grade, must be a faithful member of the corresponding school musical organization for which he/she is auditioning and must remain so during his/her affiliation with the Region activity. The student must receive the endorsement of the director of the corresponding group. If the school does not have a corresponding group (e.g., band, chorus or orchestra), the student may qualify for that Region group as long as he/she receives the endorsement of any qualified music teacher from that school who **MUST** participate in the audition and rehearsal process.

16. **DIRECTOR ELIGIBILITY:** You must be a member of NAFME/MENC and be in attendance at the auditions on February 4 (snow date, February 5). Your NAFME/MENC membership must be current on the day of auditions.

| | |
|-------------------------|----------------------------------------------------------------------|
| AUDITION SITE: | Paramus High School |
| AUDITION DATE: | Saturday, February 4, 2012; Snow Date: Sunday, February 5, 2012 |
| AUDITION TIME: | Directors — 8:15AM meeting (MANDATORY) |
| AUDITION FEES | <u>Postmarked by December 17, 2011: \$15.00</u> |
| & DEADLINES: | <u>Postmarked from December 18, 2011 to January 7, 2012: \$25.00</u> |

****Applications postmarked after January 7, 2012 will not be accepted.**

Applications will be returned unless you send:

1. Completed student applications (**MUST BE TYPED!**)
2. Director Information Sheet (only one for each set of applications to each audition chair below)
3. A copy of your current MENC Card (information side only)
4. A single check for your auditionees made out to **NJSMA with the school name on the memo line.** (Absolutely no purchase orders accepted unless accompanied by check)
5. Please do not staple checks to forms.

An application will be considered complete when all of the above items have been submitted all together in one envelope. Partial submission of applications may be returned and may incur late fees if the entire application is not submitted by the above stated deadlines.

MAIL APPLICATIONS TO THE APPROPRIATE PERSON LISTED BELOW:

| | | |
|-------------------------|------------------------|---------------------|
| FOR WINDS, BRASS | Amy Wilcox | |
| AND PERCUSSION: | Tenakill Middle School | |
| | 275 High Street | Wilcox@nvnnet.org |
| | Closter, NJ 07624 | 201-768-1332 x42340 |

| | | |
|---------------------------------------------|--------------------|---------------------------|
| FOR STRINGS ONLY: | Michael Kallimanis | |
| <i>(send only string applications here)</i> | Waldwick HS/MS | MKallimanis@njsma.com |
| | 155 Wyckoff Avenue | 201-370-0423 |
| | Waldwick, NJ 07463 | <i>(e-mail preferred)</i> |

| | | |
|--------------------|-------------------------|----------------------|
| FOR CHORUS: | Deana Larsen | |
| | Cleveland Middle School | |
| | Academy Road | DLarsen@cwcbocoe.org |
| | Caldwell, NJ 07006 | 973-632-2487 |

John Doe

ID#: 1234567

Type: FA

Addl Mbrsp:

State Aff.: NJ

Exp: 02/2012

Attach copy of NAFME/MENC card to the left. Please only attach the side shown in the sample.

Please note: This form is typeable in Adobe Acrobat 5.0 and higher. Just click where you want to type to enter your information before printing.

NORTH JERSEY SCHOOL MUSIC ASSOCIATION – REGION I

2011–12 Junior High School Director Information Sheet

DIRECTOR INFORMATION INSTRUCTIONS:

1. A separate Director Information Sheet must accompany each set of student applications (one each for Band, Chorus and Orchestra Strings).
2. Please attach a copy of your MENC card in the space above (or other proof of membership). Your membership must be active on the day of the audition.
3. The enclosed applications are for (choose only one):

Winds/Brass/Percussion

Strings

Chorus

Number of student applications enclosed _____ for how many students auditioning _____

Name _____

School _____

School Address _____

Town _____ Zip _____

School Phone (_____) _____ ext. _____

Home Phone (_____) _____ Cell (_____) _____

E-mail _____

Major performance area _____

Judging preference (NOT GUARANTEED) _____

I certify that I am a current member of NAFME/MENC and that I **will be present** as an adjudicator on Saturday, **February 4**, 2012 (snow date, Sunday, February 5). I understand that this obligation may commit me until 5:00 PM. I understand that the eligibility of my students depends upon these two factors. The students whose applications I have signed are members of the performing ensembles **of which I am the primary director** and are enrolled in Grades 7-9. I will accept and abide by all regulations of NJMEA and/or NJSMA – Region I, and I have read the Director's Instructions. I understand that any misrepresentation in the application process will result in my disqualification, rendering my students ineligible.

Director's Signature _____

Date _____

CHECKLIST: Have you...

_____ Read the Director's Instructions?

_____ Submitted a separate Director's Information Sheet and mailing packet for students in each category?

_____ Checked all applications for accuracy and completeness? (**MUST BE TYPED!**)

_____ Consolidated all fees into one check made out to NJSMA with the school name on the memo line?

_____ Attached proof of NAFME/MENC membership at the top and observed the deadline of December 17?

_____ Submitted a separate Director Information Sheet for each set of student applications, W/B/P, strings, chorus?